

## **Recommendations of the HRS4R Strategy and OTM-R Policy Implementation Team at WSB University concerning Open Access Policy at WSB University**

Guided by the principles of transparency and wishing to ensure open and unrestricted access to knowledge for all, as well as taking into account the benefits of extensive collaboration and knowledge sharing, WSB University (“WSB University”) recommends the implementation of the Open Access Policy to scientific publications (hereinafter referred to as “publications”) and research data.

### **§ 1**

For purposes of this Policy, the following definitions of terms are used:

- 1) Gold open access – publishing in open scientific journals and books;
- 2) Green open access – depositing publications in the repository;
- 3) Research data – data collected or produced as material for analysis as part of scientific research conducted at WSB University;
- 4) Repository – an IT tool for depositing, storing and publishing scientific output or specific fields of study online. Repositories can be used to deposit both publications and research results.

### **§ 2**

1. The Open Access Policy does not prejudice the rights and obligations resulting from other regulations concerning the management of copyright, related rights, industrial property rights, or the rules of commercialisation of the results of research and development works carried out at WSB University, in particular the obligation of authors to disseminate scientific papers in a manner that does not result in depriving other creative results of legal protection (such as the possibility of obtaining a patent for the invention described in the paper in question).
2. It is recommended that the Open Access Policy applies to employees, doctoral students and students of WSB University, as well as other persons with whom WSB University has concluded an agreement providing for its use. The policy applies specifically to works created as a result of public funding where WSB University is cited as the affiliated institution.

### **§ 3**

1. Within the framework of this Policy, the Authors strive to provide open access to the

publications by making them publicly available and allowing free and technically unlimited use, along with sharing them under the free *Creative Commons* license, thus realising the principles of

a) gold open access – publishing papers in peer-reviewed, open access scientific journals and books;

or

b) green open access – depositing the electronic form of the final version of the paper, the author's version or the version permitted by the publisher's policy and submitting it to WSB University repository (or any other repository) no later than within 6 months (12 months in the case of papers in the field of social sciences and humanities) from the date of publication.

2. The act of making the paper publicly available, referred to in § 3(1) shall be carried out as soon as possible after the paper in question is accepted for publication.

3. The publication authors should come to an agreement concerning the fulfilment of the obligation indicated in § 3(1):

a) with publishers and other users of their publications (for example organisers of scientific conferences), including granting non-exclusive licences for publications that do not contain

provisions limiting or excluding the possibility of fulfilling the obligation indicated in § 3(1) of this Policy;

- b) with other co-authors of the publication – the first or corresponding author (in the case of co-authored papers), as well as with the original authors (in the case of derivative works, such as translations of existing publications);
4. Where it is not possible to fulfil the obligation specified in § 3(1), this obligation shall nevertheless be deemed fulfilled if the author of the publication has made and documented their efforts to make the publication openly available.
  5. It is recommended that the following publications in particular are covered by open access:
    - a) publications in scientific journals;
    - b) publications in peer-reviewed conference papers;
    - c) scientific monographs and chapters in scientific monographs;
    - d) theses (bachelor's theses, engineering and master's theses) and doctoral dissertations.

#### § 4

1. The Open Access Policy covers the dissemination of research data resulting from publicly funded research in order to improve the quality of scientific data, reduce research duplication, accelerate scientific progress, foster business innovation, combat scientific fraud and enable data reuse.
2. Research results should be collected and deposited in a manner that allows for easy identification, evaluation, and long-term storage (with backup) with convenient use and access.
3. The Head of Department/Director of the Institute (or a person designated by them) is responsible for data management and the selection of appropriate data storage method, which ensures the use of a unique and persistent identifier, along with tools used to access and use the data.
4. Data management should concern issues pertaining to the protection of personal data, company secrets, matters of national security and intellectual property rights, copyright and related rights, regulations concerning databases and industrial property rights.
5. It is recommended that University departments and individual researchers make their research data available, while taking into account the solutions, global trends and best practices in the area of open access to research data, in particular information management principles in accordance with the *data management plan - Guidelines on Open Access to Scientific Publications and Research Data in Horizon 2020*.

6. Only research data whose publication will not result in a breach of confidentiality or stand in opposition to commercialisation efforts, or data compiled in such a manner, may be published.
7. Exceptions to the principle of open access should be based on objective and justifiable grounds.