|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **WSB University** | | | | | | | | | | |
| **Field of study: Management** | | | | | | | | | | |
| **Module / course: Organization and Management/Fundamentals of Organizations and Management** | | | | | | | | | | |
| **Educational profile: practical** | | | | | | | | | | |
| **Education cycle: I cycle studies** | | | | | | | | | | |
| **Number of hours per semester** | | 1 | | | | 2 | | | 3 | |
| I | | II | | III | IV | | V | VI |
| **Full time studies**  **(L/C/lab/pr/e)** | | **18L/18C /25pr** | |  | |  |  | |  |  |
| **Part-time studies**  **(L/C/lab/pr/e)** | |  | |  | |  |  | |  |  |
| **LECTURER** | | PhD, DSc, Katarzyna Bilińska-Reformat, PhD Danuta Babińska | | | | | | | | |
| **FORM OF CLASSES** | | Lecture/Classes/Project | | | | | | | | |
| **RSE OBJECTIVES** | | The purpose of this course is to develop knowledge and skills in management and organizations. The course provides an understanding of organizations and managerial processes that take place in organizations. | | | | | | | | |
| **Course objectives** | **References to course objectives:** | | | | **Description of educational results** | | | **Verification of educational results** | | |
| **Field-related learning outcomes** | | **Area-related learning outcomes** | | **Knowledge** | | | | | |
| **FOrgM\_K01** | |  | | --- | | Z\_W01 | | | S1P\_W01  S1P\_W09   |  | | --- | |  | | | Students have knowledge of the organisational theory through the use of interdisciplinary insights within the field of management. | | | * Team projects * Presentation * Exam | | |
| **FOrgM\_K02** | Z\_W02 | | S1P\_W01 | | Students have knowledge of methods and techniques used in theory of organisation and management. | | | * Team projects * Presentation * Exam | | |
|  |  | |  | | **Abilities** | | | | | |
| **FOrgM\_A03** | Z\_U01  Z\_U05  Z\_U07 | | S1P\_U01  S1P\_U03  S1P\_U03 | | Students are capable of independent, critical and creative thinking, evaluating and integrating information to analyse and provide solutions to complex problems and situations related to managerial problems in organisation. | | | * Team projects * Presentation * Exam | | |
| **FOrgM\_A04** | Z\_U10 | | S1P\_U05  S1P\_U06 | | The student has management and organization skills and understands the processes occurring in them. | | | * Team projects * Presentation * Exam | | |
|  |  | |  | | **Social competences:** | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOrgM\_S05** | Z\_K02 | | S1P\_K02  S1P\_K03 | Students participate in and lead goal-oriented work within a project team, which means being able to collaborate with others, to undertake and manage different roles within a group, and to be able to plan and follow a coordinated schedule. | | * discussion |
| **Students’ workload (in didactic hours 1h did.=45 minutes)\*\*** | | | | | | |
| **Full- time**  Participation in lectures = 18h  Participation in classes = 18h  Preparation to classes = 40h  Preparation to lectures = 40h  Preparation to an examination = 33h  Project tasks =25h  e-learning =  Credit/examination = 3h  others (indicate which) =  **TOTAL:177h**  **ECTS points: 7**  **Including practical classes: 4** | | | | | **Part-time**  Participation in lectures =  Participation in classes =  Preparation to classes =  Preparation to lectures =  Preparation to an examination =  Project tasks =  e-learning =  Credit/examination =  others (indicate which) =  **TOTAL:**  **ECTS points:**  **Including practical classes:** | |
| **PREREQUISITES** | | Not applicable | | | | |
| **COURSE CONTENT**  **(Division to contact classes and e-learning)** | | **Contact hours:**  **Lectures**   * Role of organisations on management – definition, functions, leadership styles * Types of organizations (differences between traditional and modern organizations) * Organisational structures * Functions of management in different organisations   **Classes:**   * Business environment of organisations * Leadership/management * Teams role in management * Mativational theories   **E-learning:** Not applicable | | | | |
| **LITERATURE**  **(compulsory reading)** | | * Contemporary Issues in Economics, Business and Management / Vesna Stojanović Aleksić. - Kragujevac : Faculty od Economics University of Kragujevac, 2016. | | | | |
| **OPTIONAL LITERATURE** | | * P. Stimpson, A. Smith: Business Management, Cambridge University Press, 2015 * Andrew J. DuBrin, Leadership: Research Findings, Practice, and Skills, 8th Edition, 2013 * Rus Slater, Team Management, Collins 2010 * Leadership, ed. Ph. Sadler, Kogan Page Publishers, 2003 * Leadership for the Twenty-first Century, Joseph Clarence Rost, Greenwood Publishing Group, 1993 | | | | |
| **TEACHING METHODS**  **(Division to contact classes and e-learning)** | | **Contact classes:**   * PPT presentations, * group discussion, * mini - case studies   **E-learning:** Not applicable | | | | |
| **TEACHING AIDS** | | PPT presentation available for students | | | | |
| **PROJECT**  **(if implemented in the framework of a classes module)** | | Students are divided into groups 5-6 participants. Their task is to prepare a presentation about chosen topic related to organisations.The subject of evaluation is:   * Topic formulated by each group of students (25%), * Creativity (25%), * Presentation of the business concept (25%) * Cooperation within the group (25%). | | | | |
| **METHOD Of ASSESSMENT**  **(Division to contact classes and e-learning** | | Lecture- exam  Classes- credit with a grade  Project – credit with a grade | | | | |
| **FORM AND CONDITIONS OF ASSESSMENT** | | * The condition of obtaining credit is obtaining a positive grade from all forms of credit provided for in the curriculum, taking into account the quantitative criteria of assessment set out in the Framework Student Evaluation System at WSB University | | | | |

*\* L-lecture, C- classes lab- laboratory, pro- project, e- e-learning*