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**APPLICATION FORM for Erasmus+ Staff Mobility   
TEACHING and TRAINING MOBILITY in Academic Year 2024/2025**

Type of mobility:

**TEACHING MOBILITY** (part B1)

**TRAINING MOBILITY** (part B2)

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| --- | --- | --- | --- |
| **A. PERSONAL DETAILS:** | | | |
| Name and Surname: |  | | |
| Seniority\*: |  | Title: |  |
| Mobile phone number: |  | E-mail address: |  |
| WSB University Unit/Department/Office: |  | Position: |  |
| Home address: |  |  |  |

\*Seniority: Junior (approx.. < 10 years of experience), Intermediate (approx.. > 10 and < 20 years of experience) or Senior (approx.. > 20 years of experience)

|  |  |  |
| --- | --- | --- |
| **B1. TEACHING MOBILITY** (to be filled in only if applicable)**:** | | |
| Subject area taught at home institution: |  | |
| Planned topic taught at host institution: |  | |
| Proposed host institution: |  | |
| Suggested dates of the mobility: | From / / to / / | |
| Have you already participated in Erasmus+ Staff Mobility? | Yes  No | |
| Overall objective of the mobility: |  |  |
| Added value of the mobility (in the context of the internationalization strategy of sending institution): |  | |
| Expected outcomes and impact of the mobility: |  | |
| **B2. TRAINING MOBILITY** (to be filled in only if applicable)**:** | | |
| Topic of the training: |  | |
| Proposed host institution: |  | |
| Suggested dates of the mobility: | From / / to / / | |
| Have you already participated in Erasmus+ Staff Mobility? | Yes  No | |
| Overall objective of the mobility: |  |  |
| Added value of the mobility (in the context of the internationalization strategy of sending institution): |  | |
| Expected outcomes and impact of the mobility: |  | |

**Information obligation on the conditions of personal data processing:**

1. The administrator of your personal data is Akademia WSB (WSB University) (AWSB) with its registered office in Dąbrowa Górnicza 41-300, ul. Cieplak 1C. You can contact us by sending an e-mail to: rektorat@wsb.edu.pl or by calling +48 32 262-28-05.  If you are selected positively for the Erasmus+ programme, the European Commission will also be the Controller of your personal data.
2. We would like to inform you about the appointment of the Personal Data Protection Inspector, you can contact him by sending an e-mail to: iod@wsb.edu.pl or by calling +48 533-002-433.
3. Your personal data will be processed based on:
4. Article. 6(1)(a) a GDPR, i.e. in order to register and take part in the AWSB internal registration process of the Erasmus+ program;
5. Article. 6(1)(c) a GDPR, in connection with the implementation of obligations arising from applicable provisions of national law and EU law (in the case of qualification for the program);
6. Article. 6(1)(a) a GDPR, in connection with Article 81 of the Act on Copyright and Related Rights of 4 February 1994, i.e. for the purpose of free and time-limited use and dissemination of your image by the WSB University, for reporting purposes related to the implementation of the Erasmus+ programme;
7. Article. 6(1)(a) a GDPR in connection with Article 81 of the Act on Copyright and Related Rights of 4 February 1994, i.e. for the purpose of free and time-limited use and dissemination of your image by the WSB University for the purpose of free and time-limited use and dissemination of your image by the WSB University in the form of films and digital photographs in any format and in the following media: WSB University websites - wsb.edu.pl portal, social media, in connection with the promotional and information activities of the WSB University and for the purpose of promoting and disseminating the results of the Erasmus+ programme (only if you consciously consent to this, for example, by providing the WSB Academy with video or photographic materials from the mobility trip and agreeing to their publication).
8. The recipients of your personal data may be:
9. university employees or persons employed by the Administrator under civil law contracts - on the basis of authorizations granted by the Administrator to process personal data pursuant to Art. 29 GDPR;
10. entities cooperating with the WSB Academy and processing personal data on the basis of a previously concluded agreement entrusting the processing of personal data in accordance with Art. 28 GDPR;
11. bodies and entities operating on the basis and for purposes specified in accordance with generally applicable provisions of law.
12. (Optionally, if you consciously consent to this) Internet users visiting: websites of the WSB University - portal wsb.edu.pl, social media Facebook, TikTok, Instagram, in connection with the promoting and disseminating the results of the Erasmus+ programme and promotional and information activities of the WSB University;
13. Your personal data will be stored until the consent is withdrawn or the purposes of processing referred to in point 3 letter a cease to exist. Withdrawal of consent to the processing of personal data does not affect the lawfulness of the previous processing of these data on this basis.
14. Providing personal data indicated in the registration form is voluntary, but necessary to achieve the purpose of participating in this registration process.
15. Providing your personal data referred to in point 3 letter c and d  to achieve the goal (reporting purposes related to the implementation of the Erasmus+ programme) by sharing photos/videos from mobility causes that the implementation of people's rights regarding the lack of consent or the possibility of withdrawing it in relation to personal data in the form of image processed on this basis would involve the need to use technical and organizational measures, the implementation of which is not possible on the part of the Administrator due to the lack of technical possibilities, hence the Administrator gives the choice of giving consent in the above-mentioned form or resignation from giving consent sharing photos/videos by You. In summary: Do not share your mobility photos/videos with us if you are considering withdrawing your consent to the processing of your image, as we will not be able to implement the withdrawal of this consent (once on the internet, always stays on the internet)
16. Lack of consent or withdrawal of consent to the processing of personal data for the purposes indicated in point 3 letter c-d does not affect the processing of personal data for the purposes referred to in point. 3 letter a.
17. The personal data provided by you will not be processed in an automated manner and will not be the basis for automated decision-making, including profiling.
18. In connection with the processing of your personal data the Administrator will not transfer your personal data to a third country, however optionally if you consciously consent to this, in connection with promotional and information activities, the Administrator may transfer your personal data to a third country where the suppliers' servers are located. such as social networking sites, including Facebook, Instagram, TikTok, YouTube, which, in accordance with their policies, guarantee a high level of data protection.
19. In connection with the processing of your personal data by the Administrator, you are entitled to:
20. the right to request access to the content of personal data - art. 15 GDPR;
21. the right to request rectification of personal data - art. 16 GDPR;
22. the right to request the deletion of personal data - art. 17 GDPR;
23. the right to request restriction of the processing of personal data - art. 18 GDPR;
24. the right to object to the processing of personal data - art. 21 GDPR;
25. the right to withdraw consent to the processing of personal data at any time. Withdrawal of consent to the processing of personal data does not affect the lawfulness of the previous processing of this data;
26. the right to lodge a complaint with the body supervising compliance with personal data protection regulations, i.e. the President of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warszawa, kancelaria@uodo.gov.pl (in accordance with Article 77 of the GDPR).

I declare that I have become familiar with the content of the information obligation on the conditions of processing my personal data, including information on the purpose and methods of processing personal data and the right to access the content of this data and the right to correct it.

I declare that I have read the terms and conditions of ERASMUS+ program and accept them.

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*Place and date*

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*Signature*