

Dąbrowa Górnicza, 28 March 2024

STUDY REGULATIONS ACCORDING TO THE INDIVIDUAL PLAN OF STUDY AND CURRICULUM AT WSB UNIVERSITY

§ 1 General conditions

1. Studies according to the individual plan of study and curriculum (hereinafter referred to as the IPSiPK) are aimed at enriching the scope of knowledge acquired by a student within the studied field or specialization.
2. The IPSiPK may be applied for by students with good academic performance (GPA 4.0 at least), who have completed the first year of first-cycle studies or the first semester of second-cycle studies and obtained the full number of ECTS points provided for in the curriculum.
3. A student applying for the individual plan of study and curriculum applies for the IPSiPK with justification to the Dean's office at least two weeks before the beginning of the semester.
4. Studies according to the individual plan of study and curriculum cannot last longer than studies carried out according to the applicable study plan.
5. The consent to the IPSiPK is given by the Dean at the student's request.
6. In the event of consent to the IPSiPK, the Dean appoints the student's tutor from among university teachers. The tutor's duty is to provide substantive care for the proper implementation of the plan and program of plan of individual studies. In justified circumstances, in particular due to unforeseen events, the Dean may change the tutor. This change occurs ex officio in the event of the teacher resigning from the functional role of the tutor.
7. The rights and obligations of a student undertaking individual studies, not changed by these Regulations, remain the same as for all students.
8. On his / her own initiative, a student may apply to the Dean to resign from studies under the IPSiPK procedure.

§ 2 Individual plan of study and curriculum

1. The individual plan of study and curriculum, in consultation with the student, is prepared by the tutor.
2. The student is obliged to submit the developed study plan to the Dean's office no later than in the second week of the semester, in order to obtain the Dean's final consent.
3. The individual curriculum should:
 - 1) enable the achievement of learning outcomes for a given field of study,
 - 2) consider the individual interests of the student and his/her predisposition to work independently.
4. The total number of teaching hours and ECTS points resulting from the individual plan of study may not be less than that provided for in the applicable study plan for a given semester, maintaining the general structure of subjects and forms of classes. Exception to this rule is possible only if, for formal and curricular reasons, individual studies will be carried out independently in two consecutive semesters. The decision in this matter is made by the Dean.
5. Changes in the individual plan of study, in relation to core studies, may consist of, in particular:
 - 1) adding extra-curricular subjects with a total load of up to 30% of the number of hours of the semester plan,
 - 2) exchanging for some other subjects of the core plan, taking into account the principle that the required groups of educational content and the corresponding minimum number of hours and ECTS credits will be maintained
 - 3) changing the nature and duration of the internship, while maintaining the minimum duration required by standards.

6. At the request of the tutor and with the consent of the student concerned, as well as on his/her own initiative, the Dean may amend the individual plan of study, provided that this has a positive effect on the implementation of the curriculum and the completion of the course of studies.
7. The IPSiPK may not violate the qualifications or limit the competences of the graduate, resulting from the description of the profile of the graduate of a given field of study.

§ 3 Organization and documentation of individual study

1. Subjects of the individual plan of study, identical to the subjects of core studies, can be studied in the following modes:
 - 1) resulting from the schedule applicable in the semester for a given field of study,
 - 2) extramural, according to the schedule agreed with the course teacher, with the approval of the tutor.
2. Subjects that go beyond the core plan of study are studied and credited in the manner and according to the schedule established by the tutor, taking into account the schedule of the organization of the academic year.
3. The completion period for studies according to the IPSiPK is a semester. This period may be changed only if, for reasons beyond the student's control, the student cannot fulfil the obligation to complete the course of studies within the statutory period. The decision on this matter is made by the Dean upon a written request from the student.
4. The specimen sheet of the individual plan of study and curriculum constitutes Annex 1 hereto.

§ 4 Crediting mode

1. Subjects are credited by the course teacher.
2. The condition for completing the semester is obtaining the required number of ECTS points and fulfilling the formal and curriculum requirements, also the fulfilment of the conditions specified in the individual plan of study and curriculum.
3. The Dean may refer the student to continue studies on general terms when:
 - 1) the student does not satisfactorily complete the individual plan of study and curriculum (in the following semesters he / she obtains a lower number of ECTS points than planned and cannot be admitted to the next semester),
 - 2) the student did not submit the schedule for the next semester within the time limit specified in § 2 point 2 of the Regulations,
 - 3) at the request of the tutor addressed to the Dean, providing the substantive justification,
 - 4) at the student's request - without giving any reason.
4. When referring the student to continue studies on general terms, the Dean selects subjects from the core curriculum that the student is required to complete. In this case, as in the case of failing to pass the semester, the requirements result from Study Regulations.

§ 9 Responsibility for the performance of activities covered by the Regulations

1. The persons responsible for the performance of the activities covered by the Regulations include:
 - 1) The Dean - agrees to the IPSiK, appoints the student's tutor from among university teachers, makes possible adjustments to the individual plan of study, makes decisions in individual cases in all situations regarding the implementation or changes in the course of the IPSiK,
 - 2) The student's tutor - provides substantive care for the proper implementation of the individual plan of study and curriculum and the development of the IPSiK.

Annexes:

The individual plan of study and curriculum per semester.

Annex 1 to the Study Regulations According to the Individual Plan of Study and Curriculum at WSB University

INDIVIDUAL PLAN OF STUDY AND CURRICULUM IN SEMESTER

Student's first name and surname: Field of study:

Academic year: Register number

Specialization:

Tutor:

	The name of a subject	Teacher	ECTS credits
Subjects from the current study plan			
Additional subjects			
Subjects omitted from the current study plan			
Comments			

Student's signature:

Tutor's signature:

Dean's signature:

.....
Date and place

Date and place

Date and place