Akademia WSB
WSB University



FEBRUARY 2027

# ADMISSION GUIDE

DĄBROWA GÓRNICZA

Akademia WSB
WSB University

# TIMELINE

**16.11.2026**
Admissions start

**31.01.2027**
Admissions deadline for candidates outside of Poland

**22.02.2027**
Semester starts

**14.03.2027***
Admissions deadline for candidates in Poland

**15.04.2027**
Arrival deadline




* depending on the semester organisation

DĄBROWA GÓRNICZA CAMPUS

# PROGRAMS IN ENGLISH

## BACHELOR'S DEGREE

### COMPUTER SCIENCE

- MOBILE AND CLOUD COMPUTING
- SECURITY AND CONTINUITY OF IT

### MANAGEMENT

- E-BUSINESS IN DIGITAL MARKETING
- FINANCIAL MANAGEMENT IN ENTERPRISE
- SMALL AND MEDIUM BUSINESS MANAGEMENT

**899 EUR** PER SEMESTER

**250 EUR** ADMISSION FEE

### INTERNATIONAL RELATIONS

- INTERNATIONAL BUSINESS, TRADE & MARKETING

APPLY




Akademia WSB
WSB University

DĄBROWA GÓRNICZA CAMPUS

# PROGRAMS IN ENGLISH

## MASTER'S DEGREE

### COMPUTER SCIENCE

- DATA SCIENTIST
- ARTIFICIAL INTELLIGENCE APPLICATION
- MULTIMEDIA TECHNOLOGIES

**999 EUR** PER SEMESTER

**250 EUR** ADMISSION FEE

### MANAGEMENT

EFMD ACCREDITED

- PROJECT MANAGEMENT
- INTERNATIONAL BUSINESS
- TOURISM AND HOSPITALITY MANAGEMENT
- SUSTAINABILITY DEVELOPMENT MANAGER
- INTERNATIONAL HR MANAGEMENT

### FINANCIAL MANAGEMENT AND ACCOUNTING (ACCA)

ACCREDITED ACCA PROGRAMME

- FINANCIAL MANAGEMENT AND ACCOUNTING

APPLY



Akademia WSB
WSB University

DĄBROWA GÓRNICZA CAMPUS

# PROGRAMS IN ENGLISH

## **LONG-CYCLE MASTER'S DEGREE:** MEDICINE

5 YEARS OF STUDY + 1 YEAR OF CLINICAL TRAINING

- **14 partner healthcare institutions** - gain exposure to real clinical environments.
- **Next-generation medical training** - explore VR, 3D anatomy and advanced medical simulation.
- **Learn from experienced specialists** - develop practical skills alongside medical professionals.




APPLY



Akademia WSB
WSB University

# OTHER FACULTIES



CRACOW CAMPUS

Bachelor’s degree

Master’s degree



WARSAW CAMPUS

Bachelor’s degree

Master’s degree



PROGRAMS IN POLISH

Bachelor’s degree

Master’s degree



Akademia WSB

WSB University

# ADMISSIONS STEPS

Akademia WSB
WSB University

1 OPEN AN ACCOUNT

2 COMPLETE YOUR DOCUMENTATION AND UPLOAD IT TO THE PROFILE

3 PARTICIPATE IN THE INTERVIEW AND ENRTANCE TEST




4 PAY FOR THE INVOICE

5 SIGN THE ACCEPTANCE DOCUMENTS

6 VISIT US TO FINISH THE REGISTRATION!

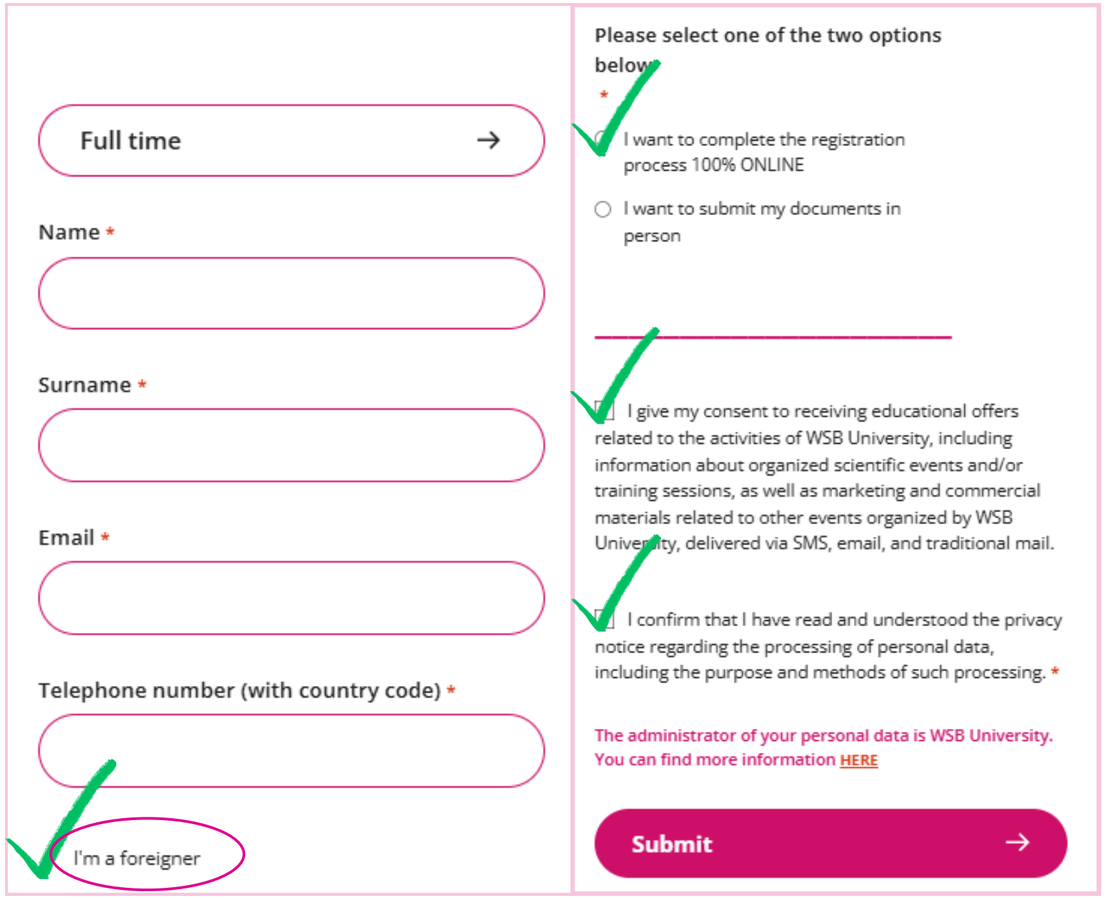
# HOW TO REGISTER

## 1 OPEN AN ACCOUNT

1. Visit the WSB University website and choose a program.
2. Select **“I’m a foreigner”** during registration.
3. Use an active email address - **it cannot be changed later.**
4. **Check your inbox** (including the SPAM folder) for the activation email.

**NO ACTIVATION EMAIL?**
Don’t create another account - contact us!





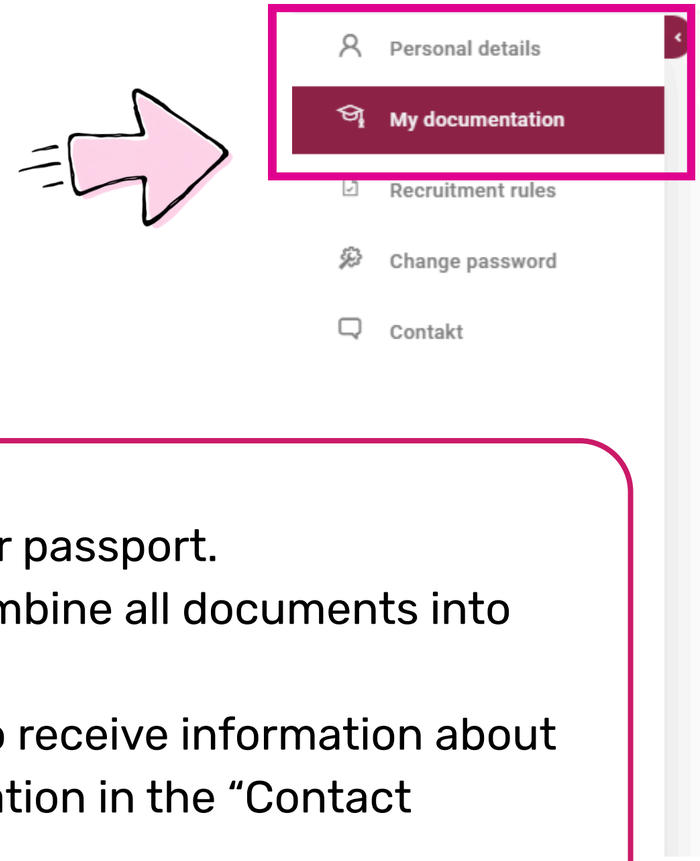

Akademia WSB
WSB University

# HOW TO UPLOAD DOCUMENTS

2 UPLOAD DOCUMENTS

Link to the platform: https://wr.wsb.edu.pl/Default.aspx - use it only if you already have an account! **Don’t create new applications through this website.**

1. Log in to your registration account.
2. Fill in your **Personal details**.
3. Select your chosen program in **My documentation**.
4. Upload your documents under **Prints.** PDF files are recommended.




- Use only the Latin alphabet.
- Provide all details **exactly** as in your passport.
- Not enough slots in the **Prints**? Combine all documents into one PDF.
- If you want to authorize someone to receive information about your application, enter their information in the “Contact person/recruiter” field

Akademia WSB
WSB University

Akademia WSB
WSB University

# REQUIRED DOCUMENTS

Click for a country-specific guide



## BACHELOR'S DEGREE

- ☐ **Passport** – Must be valid for at least 6 months from the intended date of arrival.
- ☐ **High School Diploma** (in the original language) with one of the following:
  - **Apostille** – if your country is a member of the Hague Convention (see HCCH Members)
  - **Legalization** – if your country is not a member of the HCCH
- ☐ **Transcript of Records** (in the original language)– A complete high school transcript showing all subjects, grades, and the number of instructional hours.
- ☐ **Recognition Statement** of the Secondary School Diploma – issued by the Polish National Agency for Academic Exchange (NAWA) or Kuratorium. See further pages for more information.
- ☐ **English Language Certificate** – Minimum level: B2. Check the next page for the list of accepted certificates.
- ☐ **Official (Sworn) Translations of all documents into Polish or English** – Translations must include all stamps and annotations.

## MASTER'S DEGREE

- ☐ **Passport** – Must be valid for at least 6 months from the intended date of arrival.
- ☐ **Bachelor's or Master's diploma** (in the original language) with one of the following:
  - **Apostille** – if your country is a member of the Hague Convention (see HCCH Members)
  - **Legalization** – if your country is not a member of the HCCH
- ☐ **Transcript of Records** (in the original language) – A complete academic transcript showing all subjects, grades, and the number of instructional hours.
- ☐ **Recognition Statement** of the diploma – issued by the Polish National Agency for Academic Exchange (NAWA). See further pages for more information.
- ☐ **English Language Certificate** – Minimum level: B2. Check the next page for the list of accepted certificates.
- ☐ **Official (Sworn) Translations of all documents into Polish or English** – Translations must include all stamps and annotations.

# ACCEPTED ENGLISH LANGUAGE CERTIFICATES

IELTS™ English for International Opportunity

*toefl®

*toeic®

telc LANGUAGE TESTS

Pearson | PTE

LANGUAGE CERT®

Cambridge Assessment English

European Consortium for the Certificate of Attainment in Modern Languages ★ ECL

ib

BACHELOR'S OR MASTER'S DEGREE DIPLOMA WITH ENGLISH MEDIUM OF INSTRUCTION

Minimum required for studies is **B2** (Listening, Reading, Speaking, Writing)

For more details on any of the listed certificates, contact the Admissions Office or visit our website

Link to the Regulation (available only in Polish)

Akademia WSB

WSB University

# NAWA INDIVIDUAL DECISION

Recognition through NAWA is **not required** for diplomas awarded by:
•Countries that are members of the European Union **(EU),** European Free Trade Association **(EFTA)**, or Organisation for Economic Co-operation and Development **(OECD),**
•Countries that have bilateral agreements with Poland concerning mutual recognition of educational qualifications,
•Polish secondary schools and Polish higher education institutions.

NAWA POLISH NATIONAL AGENCY FOR ACADEMIC EXCHANGE



# LEGALISATION & POLISH TRANSLATIONS

**Legalization**
Legalization by the Ministry of Foreign Affairs (in the candidate's home country) is required during the admission process.Upon arrival in Poland, the original diploma must also be legalized by a **Polish Consulate.**
**Apostille**
If your documents were issued in a country that is a part of the Hague Convention, you need only the apostille. Please note that the apostille may require translation if it's issued in a language other than English.
**Sworn Translations into Polish**
If you decide to have sworn translations done into Polish, they must be prepared by:
•a Polish sworn translator (https://arch-bip.ms.gov.pl/pl/rejestry-i-ewidencje/tlumacze-przysiegli/lista-tlumaczy-przysieglych/search.html) or
• a sworn translator registered in any EU, EFTA, or OECD country, or
•a Polish consul in the country where the document was issued, or
•an Embassy/Consulate of the country that issued the document or whose educational system the school follows, located in Poland.

Akademia WSB
WSB University

# SHOW US WHAT YOU KNOW

## 3 INTERVIEW AND EXAM

**Interview** is designed to check your:

- motivation
- academic background
- communication skills





**The entrance exam** will be scheduled together with your interview.

- Test your subject knowledge
- Laptop or desktop required
- Webcam, microphone and screen sharing required

Failing the entrance exam results in rejection of the application, with no retake in the same admission cycle.

Akademia WSB
WSB University

# HOW TO FINALISE YOUR APPLICATION

4&5
PAYMENT AND DOCUMENTS

**ADMISSION FEE PAYMENT**
**if your documents are incomplete**

Pay the admission fee. Request an application confirmation letter after payment.

Don't pay invoices received from an e-mail address outside the domain **@wsb.edu.pl!**

**TUITION FEE PAYMENT**
**once your documents are complete**

After full verification, receive your full invoice and complete the payment. Candidates applying outside of Poland must pay for a year in advance.

**SIGN YOUR CONTRACT**

Sign your Learning Agreement and Rector's Decision. Request your Acceptance Letter afterwards.

Full acceptance is possible only after you present all the required documents.

VISIT OUR WEBSITE FOR FULL INSTRUCTIONS

PAYMENT



REFUND

Akademia WSB
WSB University



## Arrival checklist

# 6 ARRIVAL IN POLAND

- Arrive in Poland by **15 April 2027**.
- Visit the Admissions Office: **Cieplaka 1C, Dąbrowa Górnicza, room 218**.
- Bring all original documents provided during the registration process for final verification and registration.

**DON'T MISS YOUR ARRIVAL DEADLINE!**
Failure to complete registration may result in removal from the student list.

## Need accommodation?

- Partner accommodation options available.
- Prices from approx. **200 EUR/month.**
- Contact Admissions after receiving your visa.



Akademia WSB
WSB University

MORE INFO

# STUDENT SERVICE OFFICES

ADMINISTRATION

**Akademia WSB, Cieplaka street 1C , 41-300 Dąbrowa Górnicza, Poland**

| SERVICE | LOCATION | OPENING HOURS | WEBSITE |
|---|---|---|---|
| **Admissions Office** | Room 218 | Monday - Friday: 8:00 am - 3:30 pm | CLICK |
| **International Dean's Office** | Room 221 | Monday - Wednesday, Saturday: 8:00 am - 4:00 pm<br>Thursday - Friday: 8:00 am - 6:00 pm | CLICK |
| **International Relations Office** | Room 206 | Monday - Friday: 8:00 am - 3:30 pm | CLICK |
| **Academic Career Office** | Room 320 | Monday - Friday: 8:00 am - 4:00 pm | CLICK |
| **Scholarship Office** | Room 403 | Monday - Friday: 8:00 am - 4:00 pm | CLICK |
| **Finance Department** | Room 316 | Monday - Friday: 8:00 am - 4:00 pm<br>Saturday: 8:00 am - 3:00 pm | CLICK |



# FREQUENTLY ASKED QUESTIONS

**When does my student status become active?**

At the beginning of the semester, after completing registration requirements.



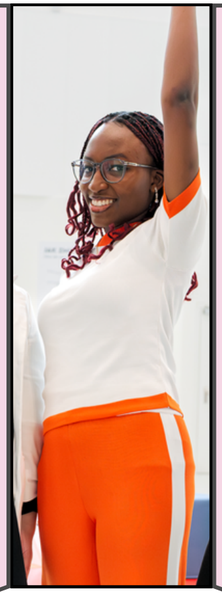
**Can I study online?**

No. Attendance is mandatory, and physical registration in Poland is required.



**Can I receive my Acceptance Letter by post?**

Yes. One shipment to a chosen address in Poland or abroad is included.



**Can I study on weekends?**

No, all programs have classes 3 times a week, Monday to Friday.

**Can I pay in instalments?**

Generally, no. Payments per semester may apply to candidates already in Poland with a valid visa or residence card.



**Do you offer accommodation?**

We cooperate with private and public dormitories, but availability is limited. Contact us for bookings.



**Can I get a refund?**

Tuition fees may be refunded if you resign before the applicable deadline. The admission fee is non-refundable.

Akademia WSB
WSB University

Akademia WSB
WSB University

