

Start of the Admission Apr 18, 2025

End of the Admission Aug 31, 2025

Start of the Academic Year Oct 1, 2025

Bachelor's in Applied Sciences all faculties conducted in English, Russian languages

250 euro admission fee

899 euro tuition fee per semester\*

Master's in Applied Sciences all faculties conducted in English, Russian languages

250 euro admission fee

999 euro tuition fee per semester\*

PREPARATORY YEAR OF ENGLISH COURSE - 150 EURO admission fee + 699 EURO per semester\*

## English faculties offered by the Dąbrowa Górnicza Campus

The highlighted faculties require passing a Predisposition Test!



Bachelor in Management – Digital Marketing and Sales Management

FULL TIME BACHELOR OF SCIENCE

- 3 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Bachelor in Management - Business Management

FULL TIME BACHELOR OF SCIENCE

- 3 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Bachelor in Management - Psychology in Business

FULL TIME BACHELOR OF SCIENCE

- 3 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Bachelor in Computer Science - Game and Interactive Graphic Design

FULL TIME BACHELOR OF SCIENCE

- 3.5 YEARS
- ENGLISH
- DABROWA GÓRNICZA



Bachelor in International Relations – International Business, Trade and Marketing

FULL TIME BACHELOR OF SCIENCE

- 3 YEARS
- ENGLISH
- DABROWA GÓRNICZA



Bachelor in Computer Science - Mobile and Cloud Computing

FULL TIME BACHELOR OF SCIENCE

- 3,5 YEARS
- ENGLISH
- DABROWA GÓRNICZA



Bachelor in Computer Science – Security and Continuity of IT

FULL TIME BACHELOR OF SCIENCE

- 3.5 YEARS
- ENGLISH
- DABROWA GÓRNICZA



English in Management – Intercultural Business Communication

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



English in Management - English in E-Business

FULL TIME
MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Master in Management - Financial Management and Accounting

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Master in Management - Project Management

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Master in Management - International Business

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DABROWA GÓRNICZA



Master in Management - International Human Resources Management

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DABROWA GÓRNICZA



Master in Management - Sustainability Development Manager

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA



Master in Management - Tourism and Hospitality Management

FULL TIME MASTER OF SCIENCE

- 2 YEARS
- ENGLISH
- DĄBROWA GÓRNICZA







### **English Preparatory Course**

The candidates who do not prove a B2 language level will be offered participation in the English preparatory course. The minimum language level required is A2.

The course will last a year and will be fully online. You cannot apply for a visa on this basis. After finishing the course, you will be accepted to the chosen faculty and will be able to come to Poland.

## **Predisposition Test**

We will require those candidates who applied for Master studies in **Management** and **Computer Science** to solve a 'Predisposition Test,' which will consist of 20 questions concerning your knowledge of issues related to this course. In order to be admitted to this course, you must have an English language proficiency of B2 and your test score must be at least 60%. If you refuse to participate in the test, you will have the opportunity to choose another available faculty but you will not be admitted to the Master in Management course or Computer Science. The instructions to follow will be send to each candidate before we will arrange the zoom interview. For more information, please contact with our crew.

# How to register?

For studies in **Dąbrowa Górnicza**, follow the links:

### English:

https://wsb.edu.pl/en/admissions/study-inenglish

Ukrainian:

https://wsb.edu.pl/en/admissions/study-inukrainian

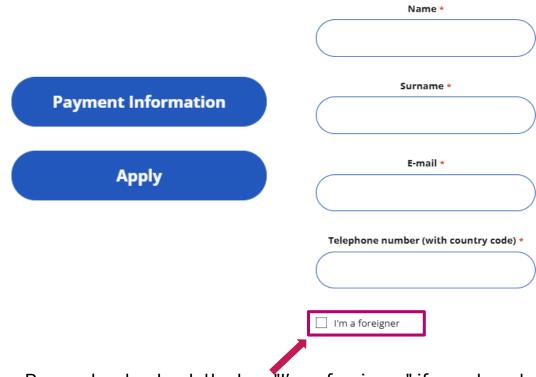
Russian:

https://wsb.edu.pl/en/admissions/study-inrussian

Polish: <a href="https://wsb.edu.pl/kandydat/studia-i-">https://wsb.edu.pl/kandydat/studia-i-</a>

<u>stopnia</u>

After choosing the faculty, you will see this screen:



Remember to check the box "I'm a foreigner" if you do not have a Polish citizenship.

Make sure to fill out the fields correctly as we will use this data to contact you!

# After registration

You will receive an email with the **link and password to activate your account**. Please make sure to check your SPAM folder.

It may take from several minutes up to 24 hours, so please **do not open new accounts while waiting** for the link. If you did not receive it, please contact the Admissions Office **through email** to check if your account is visible in our system.

You may log in using this link: <a href="https://wr.wsb.edu.pl/Default.aspx">https://wr.wsb.edu.pl/Default.aspx</a> but do not use it to open a new account!

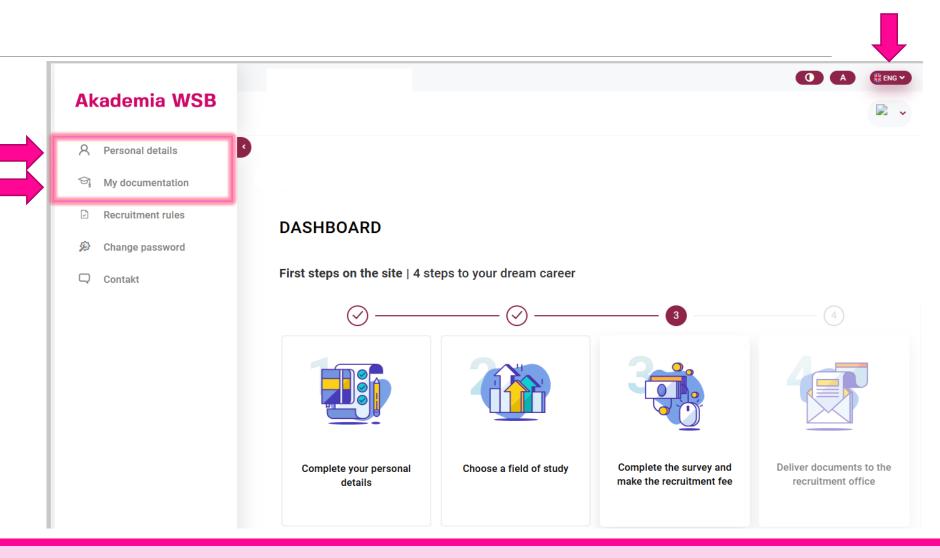
If your account is opened correctly, we will contact you within several working days.\*

# Before the interview

Fill in your personal details and upload the documents.

If necessary, you can change the language to English in the top right corner.

Make sure the personal details are correct as they will be included in your Admissions documents.



### **Required Documents**

#### Application for a Bachelor's degree

Passport

Must be valid for at least 6 months from the intended date of arrival.

- · High School Diploma (in original language)
- > Apostille if your country is a member of the Hague Convention: HCCH Members
- > Legalization if your country is not a member of the HCCH (see note below)\*
- Transcript of Records (in original language)

Complete high school transcript showing subjects, grades, and number of hours.

· Certificate of Validation or Eligibility Statement

Issued by the Ministry of Education in your home country (if applicable)\*\*

• Decision from the Polish Education Authority (Kuratorium Oświaty)

Required for the recognition of the High School Diploma (details provided on the next page).

· English Language Certificate

Minimum level B2; see accepted certificates and further details on the next page.

• Official (Sworn) Translations of all documents into Polish or English\*

Translations must include all stamps and annotations.

#### Application for a Master's degree

Passport

Must be valid for at least 6 months from the intended date of arrival.

- Bachelor's or Master's Diploma (in original language)
- > Apostille if your country is a member of the Hague Convention: HCCH Members
- ➤ Legalization if your country is not listed as an HCCH member (see note below)\*
- University Transcript of Records (in original language)
  Complete academic transcript showing subjects, grades, and credits/hours.
- English Language Certificate

  Minimum level B2; detailed information on accepted certificates is provided on the next page.
- Official (Sworn) Translations of all documents into Polish or English\* Translations must include all stamps and official annotations.

#### \* Legalization Requirement

Legalization by the Ministry of Foreign Affairs (in the candidate's home country) is required during the admission process.

Upon arrival in Poland, a second legalization of the original diploma must be completed by a Polish Consulate.

\*\* Eligibility Letter

An Eligibility Letter must be issued by the Ministry of Education in countries that are not members of the Hague Convention (HCCH).

\*\*\* Sworn Translations into Polish

All documents presented in a foreign language must be translated into Polish by one of the following:

- a Polish sworn translator (list available at: https://arch-bip.ms.gov.pl/pl/rejestry-i-ewidencje/tlumacze-przysiegli/lista-tlumaczy-przysieglych/search.html), or
- a sworn translator registered in any EU, EFTA, or OECD member country, or
- a Polish consul in the country where the certificate was issued, or
- an Embassy or Consulate of the country which issued the certificate, or of the country whose educational system the school follows, located within the territory of Poland.

# Recognition proces (only Bachelor's candidates)

As you may already know, one of the requirements of successful admission is the recognition of the secondary school leaving certificate. Currently some practices have changed as several of Consulate General of Poland in different countries inform that recognition of the secondary school leaving certificate is mandatory prior to your application.

More information can be found on the website of the National Academic Exchange Agency in English: <a href="https://nawa.gov.pl/en/recognition/recognition-for-academic-purposes/applying-for-admission-to-first-long-cycle-studies">https://nawa.gov.pl/en/recognition/recognition-for-academic-purposes/applying-for-admission-to-first-long-cycle-studies</a>

All requirements with necessary documentation are also explained at WSB University website:

https://wsb.edu.pl/en/admissions/admissionprocess/legalisation-apostille-and-validation

### **English Language Certificate**

### The certificate must come from recognized institutions or tests, such as:

- Cambridge English Qualifications B2 First (FCE First Certificate in English)
- IELTS (International English Language Testing System) Overall score 5.5 6.5
- TOEFL (Test of English as a Foreign Language) TOEFL iBT Score 72-94
- TOEIC (Test of English for International Communication) Listening and Reading.
   Test Score 785–940
- Language Cert International ESOL B2 Communicator
- TELC English B2 TELC English B2 Certificate
- Oxford Test of English Level B2
- Duolingo English Test Score 90-115
- ECL Examination English Level B2 Certificate
- Pearson English International Certificate Level 3 (B2)
- > If the certificate is not provided before or during registration, the candidate will not receive the admission letter.

### Interview, Payment, Admissions Documents

After verifying your documents, you will be invited for an interview. It will check your English fluency, knowledge, and personality. Please have your ID Number prepared (can be found on the main admissions website after logging in).

Some faculties will require you to pass the **predisposition test**. You will be informed about this requirement before the interview.

After passing all the steps, your Admissions Officer will issue an invoice for payment. You will have 14 working days to send us the proof of payment for verification. The verification may take from one day to several working days (or longer if the bank needs more time to process it).

After your payment is verified, we will start preparing the learning agreement and the Rector's decision. These documents must be signed by the University's representatives; therefore, they cannot be sent immediately. The process should not take longer than 2-3 working days.

Please note that the **Acceptance Letter** will be issued only **upon request**. In some cases, we may ask you for visa appointment proof.

Afterwards, please keep us updated on your visa status and possible arrival date.

At the beginning of the semester, you will receive one additional document to sign. Please make sure to monitor your e-mail during this time.

### Final registration in the Admissions Office

To officially become a part of our International Academic Community, you are obliged to visit the Admissions Office and present your original documents (hard copies). In the winter semester, you will have time to do that until 15 November 2025.

Refer to the "Documents" page to see what documents will be expected.

Without finishing the registration, you will not be able to collect your student ID card or continue your studies.

### **Frequently Asked Questions**

#### Do you offer part-time studies?

All studies in English offered by WSB University are full-time studies. They allow our Students to work in Poland and apply for a residence card.

#### Can I pay in Polish zloty/USD/other currency?

The bank account you can see on your invoice is a **euro account.** That means that if you pay in another currency, you may lose some amount of money due to the bank exchange rate. In this case, you will be asked to reimburse the underpayment.

#### Can I pay in instalments?

Unfortunately, it is not possible. However, if have a **valid TRC or visa** and are in the territory of Poland, we may offer a payment for only **one semester in advance**.

#### Do you offer accommodation?

Both Dąbrowa Górnicza and Kraków offer a wide range of housing options. While we do not have our own dormitory, we have partnership agreements with many nearby **private** and public dormitories. If you wish to book a place in one of them, please contact the Admissions Office after receiving your visa but before your planned arrival. Unfortunately, we can't guarantee a place for everyone therefore we work on a first-come first-served basis.

#### How to apply for a refund?

All candidates are eligible for a full refund of tuition fees after resigning from the studies before the deadline. Please remember that the admission fee is non-refundable. Send an email with a refund request to any of the admissions officers.

#### I can't get my visa before the deadline. Can I start my studies later?

You will be informed about the exact deadlines during the admission process. The deferral of your application will be possible under several conditions. Please contact the Admissions Office to get more details.

#### Can I study online?

The mode of all studies (except the Preparatory Course) is **hybrid**. Attendance in all classes is mandatory. Additionally, you are expected to arrive in Poland and finish the registration **physically** – not meeting this requirement will result in removing you from the student list.

### I got my acceptance letter. Is my student status active? When can I collect my ID card?

Your student status will be active from the beginning of the semester and the ID cards will be ready then. If you applied after the semester started, it may several days for the status to activate and for the ID card to be ready.

#### Can you send my original Letter of Acceptance?

All candidates are eligible for **one** shipment of the acceptance letter to a chosen address in Poland or abroad. Please make sure to check the accuracy of the data before requesting the shipment as the cost of the second shipment will not be borne by the University.

### **Useful Contacts**

International Dean's Office

InternationalDeansOffice@wsb.edu.pl

International Admissions Office in Kraków

mlazowska@wsb.edu.pl

norzechowska@wsb.edu.pl

hraczynski@wsb.edu.pl

<u>lidia.musial@wsb.edu.pl</u>

Student Financial Support Department

stypendia@wsb.edu.pl

PhD Department

doctoral.seminar@wsb.edu.pl

**Academic Career Office** 

abk@wsb.edu.pl

**Finance Department:** 

skamalkhanov@wsb.edu.pl

sofiia.muntian@wsb.edu.pl

olena.mykhailova@wsb.edu.pl

anna.szymanska@wsb.edu.pl

Academic Mobility Coordinator (Erasmus+)

gweglarz@wsb.edu.pl

### Need help?

Our Admissions Office Team is open to answer your questions!

Olga Smolarek
Julia Kretowicz
Weronika Gajos
Alexandra Yamaletdinova
Daria Lahuta
Maftuna Utkirova

Zuzanna Więcek

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mutkirova@wsb.edu.pl [EN] [RUS]
zwiecek@wsb.edu.pl [EN]

If you have additional questions regarding the Validation/Recognition Process of your High/Secondary School Diploma, please contact Małgorzata Kasjaniuk <u>mkasjaniuk@wsb.edu.pl</u>