

# Akademia WSB

## WSB University

Start of the Admissions Apr 15, 2026  
End of the Admissions Aug 31, 2026  
Start of the Winter Semester Oct 1, 2026

**Bachelor's in Applied Sciences**  
all faculties in English

250 euro admission fee  
1798 euro tuition fee/year

**Master's in Applied Sciences**  
all faculties in English

250 euro admission fee  
1998 euro tuition fee/year

**Long-cycle Master's**  
Medicine  
Faculty in English

250 euro admission fee  
470 euro application fee  
2860 euro tuition fee/year\*

### Dąbrowa Górnicza Campus

Bachelor's degree

#### COMPUTER SCIENCE

- Mobile and Cloud Computing
- Security and Continuity of IT

#### MANAGEMENT

NEW

- E-business in Digital Marketing
- Financial Management in Enterprise
- Small and Medium Business Management

#### INTERNATIONAL RELATIONS

- International Business, Trade and Marketing

Click to apply!

Master's degree

COMPUTER SCIENCE

- Artificial Intelligence Application
- Data Scientist
- Multimedia Technologies

MANAGEMENT

- Project Management
- International Business
- Tourism and Hospitality Management
- Sustainability Development Manager
- International Human Resources Management



FINANCIAL MANAGEMENT AND ACCOUNTING

- Financial Management and Accounting



Long-cycle Master's degree

MEDICINE



- Medicine

All our faculties are internationally recognised

Kraków Campus

Warsaw Campus

Faculties in Polish

Faculties in Ukrainian

## Admissions Steps

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1

Read through the requirements  
and open an account

2

Complete your documentation  
and upload it to the profile

3

Participate in the interview and  
an entrance test

4

Pay for the invoice

5

Sign the acceptance  
documents

6

Visit us to finish the  
registration!

# How To Register?

For studies in **Dąbrowa Górnicza**, click the specialities on the previous slides or follow the links:

English (Bachelor's): <https://wsb.edu.pl/en/admissions/dabrowa-gornicza-campus/bachelor-s-programs>

English (Master's): <https://wsb.edu.pl/en/admissions/dabrowa-gornicza-campus/master-s-programs>

Polish: <https://wsb.edu.pl/kandydat/studia-i-stopnia>

After choosing the faculty, you will see this screen:

Name \*

Surname \*

E-mail \*

Telephone number (with country code) \*

I'm a foreigner

Sign up

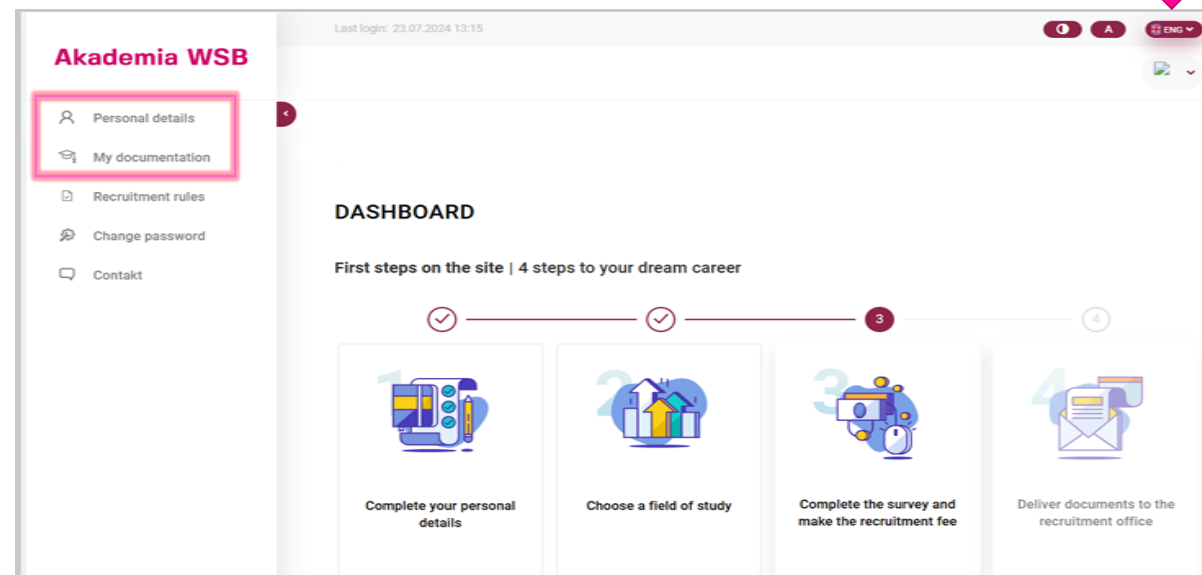
Remember to check the box "I'm a foreigner" if you do not have a Polish citizenship.

Make sure to fill out the fields correctly as we will use this data to contact you!

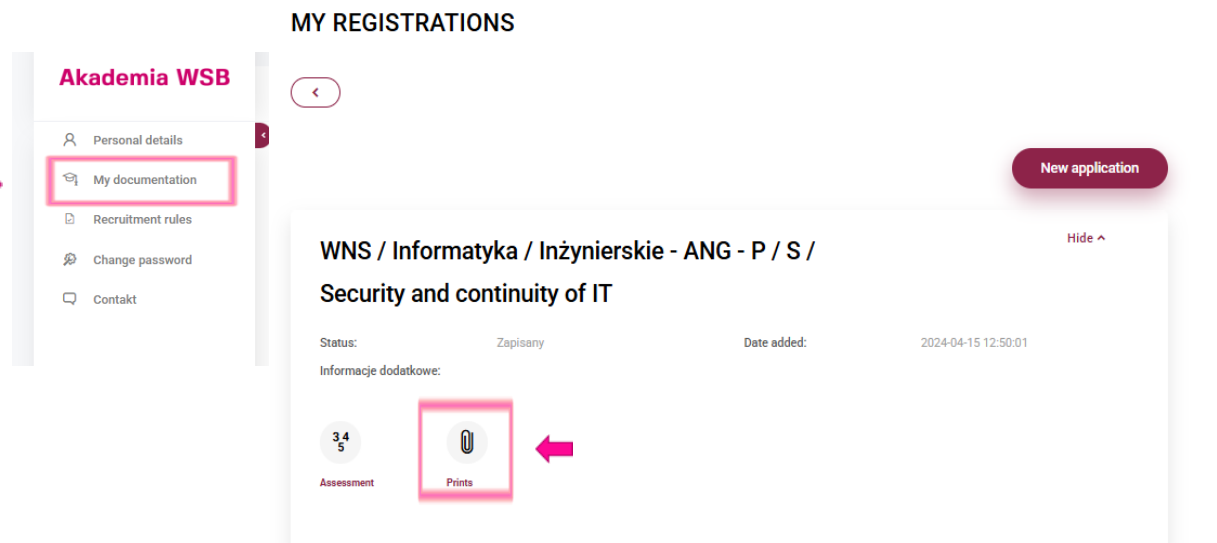
## After Registration

You will receive an email with the **link and password to activate your account**. Please make sure to check your SPAM folder. It may take from several minutes up to 24 hours, so please **do not open new accounts while waiting** for the link. If you did not receive it, please contact the Admissions Office **through email** to check if your account is visible in our system.

You may log in using this link: <https://wr.wsb.edu.pl/Default.aspx> but **do not use it to open a new account!** If your account is opened correctly, we will contact you within several working days.



Please fill in your personal details and upload the required documents. If needed, you can change the language to English using the option in the top right corner. Ensure that all personal information is accurate, as it will be included in your admissions documents. To upload the required documentation, please navigate to the 'My Documentation' section under 'Prints.' where you can add your document.



[Back to Admissions Steps](#)

# Required Documents

## For Bachelor's Applications

**Passport** – Must be valid for at least 6 months from the intended date of arrival.

**High School Diploma** (*in the original language*) with one of the following:

- **Apostille** – if your country is a member of the Hague Convention (see [HCCH Members](#)), or
- **Legalization** – if your country is not a member of the HCCH

**Transcript of Records** (*in the original language*) – A complete high school transcript showing all subjects, grades, and the number of instructional hours.

**Recognition Statement of the Secondary School Diploma** – Issued by the Polish National Agency for Academic Exchange (NAWA). See further pages for more information.

**English Language Certificate** – Minimum level: B2. Check the [next page](#) for the list of accepted certificates.

**Official (Sworn) Translations** of all documents into Polish or English – Translations must include all stamps and annotations.

## For Master's Applications

**Passport** – Must be valid for at least 6 months from the intended date of arrival.

**Bachelor's or Master's Diploma** (*in the original language*) with one of the following:

- **Apostille** – if your country is a member of the Hague Convention (see [HCCH Members](#)), or
- **Legalization** – if your country is not listed as a member of the HCCH.

**University Transcript of Records** (*in the original language*) – A complete academic transcript showing all subjects, grades, and the number of credits or instructional hours.

**Recognition Statement of the Bachelor's Diploma** – Issued by the Polish National Agency for Academic Exchange (NAWA). See further pages for more information.

**English Language Certificate** – Minimum level: B2. Check the [next page](#) for the list of accepted certificates.

**Official (Sworn) Translations** of all documents into Polish or English – Translations must include all stamps and official annotations.



see the next page for more information about the required documents

Accepted English Language Certificates  
(the Regulation of the Minister of Science and Higher  
Education of 30.07.2025)

- **Cambridge:** FCE (B2), CAE (C1), CPE (C2), BEC Vantage, CEIBT;
- **IELTS:** min. B2, 5.5 pts.;
- **ESOL Skills for Life:** min. ESB Level 1;
- **Integrated Skills in English (ISE)** – ISE II or higher;
- **EDI (LCCI)**
- **ISE Digital** – min. 80 pts. (B2)
- **TOEFL:** min. 72 pts.;
- **TOEIC:** min. 785 pts. Listening&Reading, 150 pts. Speaking, 160 pts Writing;
- **PTE (Pearson):** min. Level 3/59 pts.;
- **LanugageCert:** min. Communicator B2 – *recommended option as the most cost-effective option currently available;*
- **ECL (B2 Vantage or Higher);**
- **telc:**  
*Certificate in English, Certificate in English for Business Purposes, Certificate in English for Technical Purposes, telc English, telc English, Business, telc English Technical, telc English University;*
- **Medium of instruction (MOI),** issued after graduating a Bachelor's or Master's degree **in English** in Poland or abroad;
- **IB Diploma** (for the primary language of instruction);
- **EB Diploma** (for the first (L1) or second (L2) language).

For more details on any of the listed certificates, contact the Admissions Office or visit our [website](#)  
[Link to the Regulation](#) (available only in Polish)

Candidates applying for first-cycle (Bachelor's) and second-cycle (Master's) degree programs are required to obtain official recognition of their **secondary school diploma** or **Bachelor's diploma** through the **SYRENA system**, operated by the Polish National Agency for Academic Exchange (**NAWA**). The estimated processing time for recognition decisions issued by NAWA is approximately 30 to 60 calendar days, depending on the completeness and accuracy of the submitted documents.

Recognition through NAWA is **not required** for diplomas awarded by:

- Countries that are members of the European Union (**EU**), European Free Trade Association (**EFTA**), or Organisation for Economic Co-operation and Development (**OECD**),
- Countries that have bilateral agreements with Poland concerning mutual recognition of educational qualifications,
- Polish secondary schools and Polish higher education institutions.

**How to Apply for the Recognition Statement** - more information under the link: <https://nawa.gov.pl/en/recognition/how-to-obtain-a-recognition-statement>

### Legalization

Legalization by the Ministry of Foreign Affairs (in the candidate's home country) is required during the admission process. Upon arrival in Poland, the original diploma must also be legalized by a **Polish Consulate**.

### Eligibility Letter

An Eligibility Letter must be issued by the Ministry of Education in countries that are not members of the Hague Convention (HCCH).

### Sworn Translations into Polish

All documents in a foreign language must be translated into Polish by:

a Polish sworn translator <https://arch-bip.ms.gov.pl/pl/rejstry-i-ewidencje/tlumacze-przysiegli/lista-tlumaczy-przysieglych/search.html>, or

a sworn translator registered in any EU, EFTA, or OECD country, or

a Polish consul in the country where the document was issued, or

an Embassy/Consulate of the country that issued the document or whose educational system the school follows, located in Poland.

## Interview and Entrance Exam

### Entrance Exam

[Participation in the Entrance Exam is mandatory.](#)

All candidates applying for degree programs are required to take an entrance exam as part of the admission process.

#### Key Information:

- The exam will be conducted online during a scheduled interview with the admissions committee.
- Candidates must participate using a device equipped with a webcam and microphone (e.g., laptop, desktop computer, or other compatible devices).
- Participation via mobile phones or smartphones is not allowed. The use of such devices during the exam is strictly prohibited.
- Screen sharing will be required during the exam to ensure transparency and academic integrity.
- The exam will be conducted on the Moodle platform, with real-time supervision via Teams.

#### Registration and Access:

Once the required application documents have been submitted and accepted, each candidate will receive **detailed instructions** via email, including a link to **register for the exam**.

All technical guidelines and login credentials for the Moodle and Teams platforms will be included in the instructions.

#### Passing Criteria for Bachelor's degree:

Maximum score: 50 points.

Minimum passing score: 26 points.

### Interview

Attending the interview is a **mandatory** part of the admission process. The interview is designed to check your knowledge, motivation and academic background.

#### Passing Criteria for Master's degree:

- Maximum score: 20 points.
- Minimum passing score: 12 points.

Candidates will be notified in advance about the exam date and all technical requirements.

**!** Failure to pass the Entrance exam will result in automatic rejection of the application to the chosen faculty. Candidates will not be allowed to retake the exam within the same admission cycle.

## Invoice, Payment, Letter of Acceptance

After passing all the steps, your Admissions Officer will issue an invoice for payment. You will have **14 working days to send us the proof of payment** for verification.

The verification may take from one day to several working days (or longer if the bank needs more time to process it).

After your payment is verified, we will start preparing the **learning agreement** and the **Rector's decision**. These documents must be signed by the University's representatives; therefore, **they cannot be sent immediately**. The process should not take longer than 2-3 working days. Once the documents are ready, sign them and send back to the responsible person.

Please note that the **Acceptance Letter** will be issued only upon request. In some cases, we may ask you for visa appointment proof. Afterwards, please keep us updated on your visa status and possible arrival date.

## Arrival and Final Registration

Candidates have time to arrive **by November 15, 2026**. Upon arrival, you are required to visit the **Admission Office at Cieplaka 1C, 41-300 Dąbrowa Górnicza (room 218)** for final verification and to sign your documents.

Please bring **all hard copies of your documents** with you.

Failure to formally withdraw or to arrive and complete the verification process at the university may result in removal from the student list and could have financial consequences.

## Frequently Asked Questions

### **Do you offer part-time studies?**

All studies in English offered by WSB University are full-time studies. They allow our Students to work in Poland and apply for a residence card.

### **Can I pay in Polish zloty/USD/other currency?**

The bank account you can see on your invoice is a euro account. That means that if you pay in another currency, you may lose some amount of money due to the bank exchange rate. In this case, you will be asked to reimburse the underpayment.

### **Can I pay in instalments?**

Unfortunately, it is not possible. However, if have a valid TRC or visa and are in the territory of Poland, we may offer a payment for only one semester in advance.

### **Do you offer accommodation?**

Both Dąbrowa Górnicza and Kraków offer a wide range of housing options. While we do not have our own dormitory, we have partnership agreements with many nearby private and public dormitories. If you wish to book a place in one of them, please contact the Admissions Office after receiving your visa but before your planned arrival. Unfortunately, we can't guarantee a place for everyone therefore we work on a first-come first-served basis.

### **How to apply for a refund?**

All candidates are eligible for a full refund of tuition fees after resigning from the studies before the deadline. Please remember that the admission fee is non-refundable. Send an email with a refund request to any of the admissions officers.

### **I can't get my visa before the deadline. Can I start my studies later?**

You will be informed about the exact deadlines during the admission process. The deferral of your application will be possible under several conditions. Please contact the Admissions Office to get more details.

### **Can I study online?**

No. The studies combine online and offline methods of learning. Attendance in all classes is mandatory. Additionally, you are expected to arrive in Poland and finish the registration physically – not meeting this requirement will result in removing you from the student list.

### **I got my acceptance letter. Is my student status active? When can I collect my ID card?**

Your student status will be active from the beginning of the semester and the ID cards will be ready then. If you applied after the semester started, it may several days for the status to activate and for the ID card to be ready. You need to finish the registration to collect your ID card.

### **Can you send my original Letter of Acceptance?**

All candidates are eligible for one shipment of the acceptance letter to a chosen address in Poland or abroad. Please make sure to check the accuracy of the data before requesting the shipment as the cost of the second shipment will not be borne by the University.

### **Which days the classes take place?**

Classes for first-cycle students are conducted three times a week (Wednesday to Friday), while classes for second-cycle students are held from Monday to Wednesday.

Need help?

Useful Contacts

Our Admissions Office Team is open to answer your questions!

Olga Smolarek [osmolarek@wsb.edu.pl](mailto:osmolarek@wsb.edu.pl) [EN]  
Julia Kretowicz [jkretowicz@wsb.edu.pl](mailto:jkretowicz@wsb.edu.pl) [EN]  
Daria Lahuta [daria.lahuta@wsb.edu.pl](mailto:daria.lahuta@wsb.edu.pl) [EN] [UA]  
Zuzanna Więcek [zwiecek@wsb.edu.pl](mailto:zwiecek@wsb.edu.pl) [EN]  
Kirti Chauhan [kirti.chauhan@wsb.edu.pl](mailto:kirti.chauhan@wsb.edu.pl) [EN]

**+48 32 295 93 57 (only calls)**

### Admission Office Working Hours

Monday - Friday 8:00 AM - 3:30 PM

Cieplaka 1C, Dąbrowa Górnicza (room 218)

International Dean's Office

[InternationalDeansOffice@wsb.edu.pl](mailto:InternationalDeansOffice@wsb.edu.pl)

International Admissions Office in Kraków

[mlazowska@wsb.edu.pl](mailto:mlazowska@wsb.edu.pl)

[hraczynski@wsb.edu.pl](mailto:hraczynski@wsb.edu.pl)

[lidia.musial@wsb.edu.pl](mailto:lidia.musial@wsb.edu.pl)

Student Financial Support Department

[stypendia@wsb.edu.pl](mailto:stypendia@wsb.edu.pl)

PhD Department

[doctoral.seminar@wsb.edu.pl](mailto:doctoral.seminar@wsb.edu.pl)

Academic Career Office

[abk@wsb.edu.pl](mailto:abk@wsb.edu.pl)

Finance Department:

[Contact](#)

Academic Mobility Coordinator (Erasmus+)

[gweglarz@wsb.edu.pl](mailto:gweglarz@wsb.edu.pl)

Thank you for choosing our WSB University. We wish you success in the application process!