

## REGULATIONS

### on recruitment and participation in the project

### „Spinaker – Intensive International Curricula”

### implemented by WSB University

#### §1 Definitions

The terms used herein have the following meaning:

**Law on Higher Education** – Act of 20 July 2018 Law on Higher Education (Journal of Laws of 2018, item 1668 as amended),

**Project** – project “Entrepreneurs for Tomorrow - Silesian Sustainable Business Summer University” implemented at WSB University funding agreement no. BPI/SPI/2021/1/00058/U/00001,

**Programme** – intensive international education programme, that is the subject of the project implementation,

**Project Implementing Body** – WSB University, Cieplaka 1C street, 41–300 Dąbrowa Górnicza, NIP 629-10- 88-993, REGON 272653903,

**Project Participant** – a foreign student i.e. foreigner who is a student within meaning of Law on Higher Education who was qualified in the recruitment process, has signed Project Participation Agreement together with appendices, and started participation in the project, as well as educational staff member, who has signed Project Participation Agreement.

**Project Council** – the council that includes educational staff members and administrative staff members.

#### §2 General provisions

1) The University is the beneficiary of the Project entitled “Entrepreneurs for Tomorrow - Silesian Sustainable Business Summer University” conducted within Polish National Agency For Academic Exchange’s programme „Spinaker – Intensive International Curricula”, no. BPI/SPI/2021/1/00058/U/00001, The mentioned project implements summer schools in the topic of sustainability. Altogether, the University provides financial aid for Project Participants, i.e. students enrolled on a BA degree or MA Degree or postgraduate study cycle. Financial aid will be provided in the form of scholarship that includes bailout for arrival, return, and accommodation for the duration of the programme for which the Project Participant has been qualified.

2) These Regulations specify the rules for recruitment and participation in the Project financed under European Social Fund, Operational Programme Knowledge Education Development.

3) To participate in the Project, the Project Participant must:

- be enrolled on a Polish or foreign study undergraduate or graduate cycle,

- be able to communicate in English at least on B2 level (the certificate is not required),
  - provide CV and cover letter by the scheduled deadline in the IRK system, those documents will be then considered by the Project Council,
1. sign all the necessary documentation, i.e. Project Participation Agreement, Project Participant Statement on Personal Data Processing, RODO-POWER Statement, RODO-NAWA Statement, and Project Participant Additional Consent.
- 4) The participation in the Project is free of charge.

### **§3 Project Participants**

- 1) To be eligible to take part in the Project as Project Participant, the candidates must be enrolled on a Polish or foreign study or postgraduate cycle, who has signed Project Participation Agreement together with appendices. Status of Project Participant is also given to educational staff members, who has signed Project Participation Agreement.
- 2) The planned number of Project Participants is at least 40 of attendees to participate online and on-site in Dąbrowa Górnicza. Project Implementing Body allows itself to slightly modify declared proportions, depending on interest and substantive evaluation of received application documents.

### **§4 The recruitment process for Project Participants (students)**

#### **1) Overall statements**

1. Ranking lists will be prepared on the basis of the final qualification results, decided after evaluating received documentation according to the following scale,
  - a. CV of the candidate and Cover letter, with regard to motivation to participate in the Programme 3–5 points.;
  - b. English proficiency 3–5 points.;
  - c. interview (motivation, aptitude) 3–5 points.;
  - d. additional activities and experience 3–5 points.;
2. Recruitment will be conducted in accordance to the guideline to implementation the rule of equal opportunities and non-discrimination.

#### **2) Admission procedure**

The candidate provides application documents (cover letter and CV, both in English) to the recruitment system and accepts regulations of the project before the deadline of the recruitment for the chosen programme.

- b. In the cover letter the candidate indicates motivation to participate in the project and benefits of taking part in the project for the participant.
- c. The evaluation of the candidates by the Project Council is based on cover letters and CVs provided by the candidates.
- d. Results obtained by the candidates for CVs and results obtained by the candidates for cover letters are summed up, and this sum counts as the final result of the qualification of the candidate to the

second phase of the admission procedure – online interview in which overall motivation and English proficiency is evaluated

After adding up the points obtained by the candidates, they will be informed of the result of the admission procedure.

e. The candidates, who has declared interest in participating on-site in Dąbrowa Górnicza and have been granted with a scholarship, are obliged to come to Dąbrowa Górnicza in the time of the chosen programme, i.e. 24-28th July for for summer school.

f. The scholarship will be provided only to those Participants, who participate in the Programme physically on-site in Dąbrowa Gornicza, after their arrival.

g. The participant covers costs of arrival from its own resources, then the participant is provided with the scholarship financial resources in the earliest possible date after graduating from the Programme.

h. Regardless of the circumstances, the qualified participant, student who decides to not report on the given date, is deprived of the scholarship and the Project Participant Status.

## **§5 Participation rules**

1) The Project Participant, student is obliged to:

a) fill in and submit to the Implementation Body all the necessary documentation, i.e. Project Participation Agreement, Project Participant Statement on Personal Data Processing, RODO-POWER Statement, RODO-NAWA Statement, and Project Participant Additional Consent, and the statement on personal data processing (constituting the appendices hereto), at the latest in the starting day of the programme.

b) participate in at least 80% of courses conducted within the chosen programme.

## **§6 Final provisions**

1) Regulations on recruitment and participation in the Project shall enter into force on 01.04.2023.

2) The Implementation Body can amend these Regulations if necessary pursuant to changes in the Project guidelines, changes in legal regulations or changes in the conditions of Project implementation.

3) In matters not governed by these Regulations, decisions shall be taken by the Director of the project.