

ORDINANCE OF THE RECTOR OF WSB UNIVERSITY

No 1/2022/2023 of 02 November 2022

on determining the compliance of the Regulations of the Doctoral Student Government with the Law on Higher Education and Science and the WSB University Statute

Acting pursuant to Art. 110 par.7 in connection with Art. 215 par.2 of the Act - Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended), the following is hereby ordered:

§ 1

I hereby declare that the Regulations of the WSB University Doctoral Student Government comply with the Law on Higher Education and Science and the WSB University Statute of 26 October 2021, as amended.

§2

1. The Regulations of the WSB University Doctoral Student Government, which constitutes Annex 1 hereto, enter into force on 3 November 2022.
2. At the same time, as of 3 November 2022, the Regulations of the WSB University Doctoral Student Government approved by the Ordinance of the Rector of WSB University No. 39/2019/2020 of 24 February 2020 are repealed.

RECTOR

Assoc. Prof. Zdzisława Dacko-Pikiewicz, PhD

**Regulations of the WSB University Doctoral
Student Government
of 03 November 2022**

**Chapter I
General provisions**

§1

1. The Doctoral Student Government, hereinafter referred to as the Government, operates at WSB University, hereinafter referred to as the University,
2. The Government operates on the basis of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Law of 2018 item 1668 as amended) hereinafter referred to as the Act and on the basis hereof.

§2

1. The Government is elected from among doctoral students pursuing education as part of doctoral studies and the University Doctoral School.
2. The Government is active in the field of doctoral student matters, including social and cultural matters.
3. The Government may be a member of national and international organisations with the same or similar objectives.
4. The Government acts through the Government bodies elected by doctoral students.
5. Government bodies represent the interests of doctoral students and may participate in the implementation of the University's tasks.
6. The University provides the necessary material resources for the functioning of the Doctoral Student Government bodies, guided by the financial capabilities of the University, taking into account the justified needs of the Government, including access to technical resources and equipment.

§3

1. The aim of the Government is to:
 - 1) work to improve the situation of doctoral students and to respect their rights;
 - 2) exercise of the rights and obligations arising from the Act;
 - 3) organise mutual assistance and peer-to-peer cooperation;
 - 4) express the opinion of the doctoral student community and take decisions on matters that the community is interested in, including the distribution of funds allocated to the activities of the Government;
 - 5) participate in the deliberations and activities of collegial bodies of the University on the terms specified in the Act and the University Statute; as well as in committee deliberations and activities;
 - 6) promote the integration of the doctoral student community.
2. The Government achieves its goals by:
 - 1) submitting applications to the University authorities;
 - 2) expressing opinions on its own initiative and/or at the request of the University authorities;
 - 3) social, cultural, educational and scientific activities.

Chapter II

Government Bodies

§4

1. The Government acts through its bodies, which are elected.
2. Government bodies include:
 - 1) the Council of the WSB University Doctoral Student Government, hereinafter referred to as the Council, which is a resolution-passing body of the Government and which consists of the Chairperson, the Deputy Chairperson and the Secretary,
 - 2) The Chairperson of the Doctoral Student Government, who is also the Chairperson of the Council of the Doctoral Student Government, hereinafter referred to as the Chairperson, who is the executive body of the Government.
3. The exclusive representatives of doctoral students are the Council and the Chairperson.
4. The term of office of Government bodies shall commence when the results of the election to a given body become final and shall end when the results of the election to a given body held in the following academic year become final.
5. The term of office of a member of a Governing body shall expire as a result of:
 - 1) resignation;
 - 2) death;
 - 3) loss of doctoral student status;
 - 4) appeals in the cases provided for in these Regulations;
 - 5) annulment of the election;
 - 6) a situation in which a decision depriving a person of his or her public rights, electoral rights or in the event of a conviction for an intentional offence becomes final.

CHAPTER III

The Council of the Doctoral Student Government and the Chairperson of the Doctoral Student Government

§5

1. The Council of the Doctoral Student Government is a Government body representing doctoral students pursuing education as part of doctoral studies and the University Doctoral School.
2. The Council of the Doctoral Student Government protects and represents the interests of doctoral students towards the University authorities and performs related tasks, in particular:
 - 1) adopts resolutions regarding the activities of doctoral students, and also determines the general directions of the Government's activities;
 - 2) may appoint standing and ad hoc committees of the Council of the Doctoral Student Government, specifying their composition and the scope of tasks.

§6

1. The Council of the Doctoral Student Government is composed of three members.
2. All WSB University doctoral students have active and passive voting rights to the Council of the Doctoral Student Government.

3. The Council resolutions may be adopted by circulation, including by e-mail. The condition for the validity of the vote is the notification of all entitled persons of the vote and participation in the vote of at least half of the entitled persons. Minutes of the vote by circulation shall be drawn up.
4. The Chairperson of the Doctoral Student Government performs all tasks related to the protection of interests of doctoral students, not reserved for the competences of other Government bodies. In particular, the Chairperson shall be responsible for:
 - 1) representing the Doctoral Student Government externally;
 - 2) representing the Council of the Doctoral Student Government externally;
 - 3) implementing the resolutions of the Council;
 - 4) coordinating the work of the Council, including convening and chairing Council meetings;
 - 5) participating in the scholarship committee or delegating representatives of doctoral students to the scholarship committee;
 - 6) participating in or delegating doctoral student representatives to other committees and teams;
 - 7) participating in the meetings of the WSB University Senate as a Senate member or delegating a representative of the Doctoral Student Government to participate in the meetings of the WSB University Senate as a substitute.
5. The Deputy Chairperson of the Doctoral Student Government supports the Chairperson in his/her tasks and replaces him/her in the performance of his/her tasks in the event of absence.
6. The Secretary of the Council of the Doctoral Student Government:
 - 1) draws up and keeps the minutes of Council meetings on a regular basis;
 - 2) collects and stores documentation related to the activities of the Government;
 - 3) where necessary, replaces the Chairperson or the Deputy Chairperson in his or her duties.

§7

1. The Council of the Doctoral Student Government shall hold ordinary meetings at least once a academic year.
2. The Chairperson of the Council of the Doctoral Students Government shall notify its members of the ordinary meeting by e-mail or in writing no later than three days before the meeting, submitting the agenda.
3. The Council of the Doctoral Student Government may amend the agenda submitted by its Chairperson.
4. The Chairperson of the Council of the Doctoral Student Government shall convene an extraordinary meeting of the Council of the Doctoral Student Government on his/her own initiative or at the request of:
 - 1) at least one third of the members of the Council;
 - 2) 10% of the University's doctoral students.

CHAPTER IV **Electoral rules**

§8

1. Elections to the Council of the Doctoral Student Government shall be held by 30 November each year. In the event of events such as the state of epidemic emergency, the state of the epidemic, force majeure events or similar unforeseen events and circumstances, the election may be postponed to a later date, but longer than two months.
2. The Chairperson of the Government calls for the election, specifying its place in the University and the date, informing the University's doctoral students about the content of the election ordinance. The election shall be held during the election session.
3. If the term of office of the Chairperson expires before the date of the election meeting, the tasks specified in para. 2 and 4 shall be performed by the Deputy Chairperson or the Secretary.
4. The election shall be chaired by the Chairperson, whose term of office shall end. The election shall be carried out in accordance with the following procedure:
 - 1) information on the possibility of nominating candidates for particular functional roles;
 - 2) the acceptance of the application of candidates for individual functional roles;
 - 3) the announcement of the list of candidates;
 - 4) the presentation of candidates in alphabetical order;
 - 5) the issue of ballot papers to vote for candidates for each functional role, in the following order: Chairperson, Deputy Chairperson, Secretary,
 - 6) the acceptance of ballot papers;
 - 7) vote counting;
 - 8) the announcement of election results and voting results.
5. If fewer than 15 doctoral students are present at the election meeting, the Chairperson may order a public vote by show of hands, then the paragraphs 4 (5) and 6 above shall not apply. The public election shall be held by means of a separate vote on the appointment of the following functional roles: Chairperson, Deputy Chairperson, Secretary.
6. If the term of office of a member of the Council of the Doctoral Student Government expires during the term of office, by-elections shall be held to ensure that the functional roles of the Council are fully occupied. By-elections shall be held within 30 days of the Council becoming aware of the end of his/her term of office by applying the above provisions *mutatis mutandis*. The expiry of the term of office of some members of the Council in the course of their term of office shall not result in the expiry of the term of office of the other members of the Council.

§9

1. The election is valid on the first date if at least half of WSB University doctoral students participate in them. In the absence of the required attendance, the second election deadline of up to 20 minutes after the end of the first deadline shall be set. Second-term elections are held and remain valid regardless of the voter turnout.

2. The election to the Council of the Doctoral Student Government is considered to have been successfully held three days after the announcement of their results, unless an electoral protest is lodged during this time (validation of the results).
3. The minutes of the election shall be drawn up. The chairperson of the election meeting shall appoint a doctoral student from among those present who shall be required to draw up the minutes of the meeting.
4. The newly elected Chairperson shall inform the Rector and the Head of the Doctoral School about the results of the election. In addition, the newly elected Chairperson shall deliver the minutes of the election meeting to the WSB University Rector's Office.

§ 10

1. Any doctoral student who is entitled to vote in a given election may lodge an electoral protest. The electoral protest shall be lodged to all doctoral students in writing within three days of the announcement of the election results, and the decision shall be made by a simple majority of votes in the presence of at least half of the doctoral students, applying *mutatis mutandis* § 9 sec. 1.
2. If irregularities affecting the results of the election are found in the conduct of the election, the Electoral Commission shall annul the elections in whole or in part.
3. The irregularities referred to in para. 2 include:
 - 1) The violation of the provisions hereof, in particular with regard to the provisions on elections;
 - 2) The violation of the procedure for determining the results of elections.
4. In the event of an election being annulled, the body to which the election was held shall remain in office until the results of the new election become final.

CHAPTER V

Final and transitional provisions

§ 13

1. Amendments hereto shall be adopted by the Council of the Doctoral Student Government by a simple majority of votes, with appropriate application of § 9 sec. 1.
2. The Regulations and amendments thereto shall enter into force after the Rector has ascertained that the Regulations and amendments thereto comply with the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668) and the WSB University Statute within 30 days of the date of transmission of the Regulations and corresponding amendments thereto to the Rector.
3. On the day following the day on which the Rector determines the compliance of the Regulations with the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2018, item 1668) and the WSB University Statute, the **Regulations of the WSB University Doctoral Student Government** of 03 February 2020 are repealed and these Regulations enter into force.