Q-HELIX ALLIANCE

NAWA Programme “Support for European Universities”

Project No. BPI/WUE/2025/1/00016

“Support for the European University Alliance Q-Helix – Inclusive European University Based on the Quintuple Helix Model”

ANNEX NO. 11

RESEARCH MOBILITY SETTLEMENT AND VERIFICATION SHEET

Dąbrowa Górnicza, Poland

12 June 2026

This document has been prepared within the project “Support for the European University Alliance Q-Helix – Inclusive European University Based on the Quintuple Helix Model”, implemented by WSB University under the NAWA Programme “Support for European Universities”. The project is financed by the European Union under the European Funds for Social Development 2021–2027 Programme.

RESEARCH MOBILITY SETTLEMENT AND VERIFICATION SHEET

PART I – GENERAL INFORMATION

Field	Information
Full name of the Participant	
Sending Institution	
Host Institution	
Host Country	
Mobility dates	
Total number of mobility days	

PART II – VERIFICATION OF SUBMITTED DOCUMENTATION

Required settlement documentation

Verification item	YES	NO
Final Research Mobility Report submitted	☐	☐
Research Mobility Certificate submitted	☐	☐
Certificate signed by Host Institution / Host Researcher	☐	☐
Mobility dates consistent with approved mobility period	☐	☐
Required signatures/stamps provided	☐	☐
Competence validation completed	☐	☐
Outputs/results described	☐	☐
Future cooperation plans described	☐	☐
Additional supporting documents submitted (if applicable)	☐	☐

PART III – VERIFICATION OF MOBILITY IMPLEMENTATION

Verification item	YES	NO
Mobility implemented in accordance with the approved application	☐	☐
Mobility implemented in accordance with the mobility agreement	☐	☐

Verification item	YES	NO
Planned research activities implemented	☐	☐
Cooperation with Host Institution confirmed	☐	☐
Mobility implemented within Q-Helix thematic areas	☐	☐
Mobility contributed to international research cooperation	☐	☐
Mobility contributed to competence development	☐	☐
Mobility outputs/results achieved	☐	☐

PART IV – VERIFICATION OF COMPETENCE DEVELOPMENT

Competence validation

Verification item	YES	NO
Research competences developed/strengthened	☐	☐
Methodological competences developed/strengthened	☐	☐
International cooperation competences developed/strengthened	☐	☐
Scientific networking competences developed/strengthened	☐	☐
Project development competences developed/strengthened	☐	☐
Digital / AI-related competences developed/strengthened	☐	☐
Other competences confirmed	☐	☐

PART V – FINAL SETTLEMENT DECISION

Final result

☐ Mobility accepted and fully settled

☐ Mobility conditionally accepted – additional clarifications/documents required

☐ Mobility rejected / settlement incomplete

☐ Financial correction/refund procedure required

PART VI – ADDITIONAL REMARKS (OPTIONAL)

PART VII – SIGNATURES

The present settlement and verification sheet shall be signed by at least two members of the Recruitment Committee/Evaluation Team appointed by WSB University.

Name and surname	Function	Signature

Place and date: