European Funds for Social Development | Republic of Poland | Co-funded by the European Union | NAWA POLISH NATIONAL AGENCY FOR ACADEMIC EXCHANGE

ABSTRACT PREPARATION GUIDELINES

2-3 DECEMBER 2026 | INFORMATION FOR AUTHORS

The abstract structure should be adapted to the nature of the presentation: problem-focused, review-based, or case study.

01 ABSTRACT STRUCTURE

1. **Title:** A concise, clear, and informative title accurately reflecting the main topic of the presentation.
2. **Author(s):** Full name(s), academic degree(s) and/or academic title(s). Please identify the presenting author where applicable.
3. **Affiliation:** The full name of the institution represented by each author.
4. **Background:** A brief introduction to the topic, highlighting its relevance and significance in the context of healthcare for patients with special needs.
5. **Aim:** A clear statement of the purpose of the presentation.
6. **Main Content:** Depending on the type of presentation:

   Problem Analysis / Review - A description of the problem, its underlying factors, key challenges, and implications for patients and healthcare professionals. Discussion of existing solutions, good practices, and potential approaches to improving healthcare delivery.

   Case Study (Case Presentation / Case Discussion) - A concise description of the patient or clinical situation, including special needs, challenges encountered, interventions or solutions implemented, and outcomes achieved. Patient anonymity must be maintained.
7. **Conclusions:** A summary of the key findings or observations resulting from the problem analysis or case study, with particular emphasis on practical implications for improving healthcare accessibility, quality, and patient safety.
8. **Keywords:** 3-5 keywords or short phrases accurately reflecting the topic. Authors are encouraged to avoid repeating words or phrases already included in the title.

02 IMPORTANT INFORMATION

Original research findings are not mandatory. Problem-focused presentations, literature reviews, practice-oriented contributions, and case studies are welcome. Regardless of the presentation type, the abstract should clearly state its aim, outline the main issue being addressed, and provide conclusions or recommendations relevant to the care of patients with special needs.

03 EDITORIAL REQUIREMENTS

Length: 200-300 words, excluding the title, author information, affiliations, and keywords.

Language: English.

Style: Academic, factual, concise, and clear.

Content: Relevant to the conference theme, avoiding unnecessary general background information.

Structure: Adapted to the nature of the presentation.

04 PRESENTER PHOTOGRAPH

Authors are kindly requested to submit a recent, high-quality, high-resolution portrait photograph of the presenter, preferably in JPG or PNG format. The photograph will be included in the Book of Abstracts alongside the author information.